



THE KENWORTHY SCHOOL
PreSchool and Kindergarten
Tuition Agreement 2021-2022

Child Name		DOB	Age September 1, 2021
Returning Student New Student	Class Placement 2021-2022	Comment	
Parent 1 Name	Parent 2 Name	Name of Enrolled Sibling	

ANNUAL FEES			
Registration Fee	\$150	Supply Fee Preschool	\$150
Registration Fee Kindergarten	\$150	Supply Fee Kindergarten	\$200

SCHOOL FEES			
Parent Night Out Per Hour Food Included	\$15	Late Pick Up Fee per ½ Hour	\$40
Diapers & Wipes Per Month	\$60	Late Tuition Payment or Returned ACH	\$50

TUITION			
Level	Amount	Level	Amount
Beginner 1 - 6 Weeks to 11 Months	\$1550	Primary 2 Years	\$1475
Beginners 2 - 12 to 17 Months	\$1550	PreK 3 and PreK 4 - 3 & 4 Years	\$1425
Beginners 3 - 18 to 23 Months	\$1550	Kindergarten	\$1500

1. This Tuition Agreement applies to the 2021-2022 school year which begins August 31, 2021 and ends August 25, 2022, and is the agreement from which faculty and staff are employed and assigned.

2. As a *currently enrolled family*, currently attending I understand the requirement to secure an enrollment placement for the school year beginning August 31, 2021, requires payment of the annual Re-Registration Fee and Supply Fee via an ACH Directive to The Kenworthy School by June 11, 2021. These *fees recur annually and are not refundable*.
3. As a family *not previously enrolled* at The Kenworthy School, I understand that a requirement to secure an enrollment placement for my child for the school year beginning August 31, 2021, is payment of the annual Registration Fee and Supply Fee via an ACH Directive to The Kenworthy School each year that I register my child. *I understand these fees are not refundable*.
4. As a family *not previously enrolled* at The Kenworthy School I understand that an additional requirement to secure an enrollment place for my child for the school year 2021-2022 is an advance payment of the first month's tuition. This payment of tuition is applied to my child's first month of attendance. The prepaid tuition will be applied to the (first month) of attendance.
5. As a family not previously enrolled, I understand that I pay one month of full tuition to secure and hold my child's enrollment placement. I further understand that The Kenworthy School maintains a Wait List for enrollment placements and that when I do not pay tuition to secure the placement, my child's enrollment placement is forfeited to a child on the Wait List. *Previously paid fees and tuition are not refundable*.
6. Once enrolled I may pay my tuition in 12 monthly, 2 semiannual or an annual tuition payment via an ACH Directive to The Kenworthy School. In exceptional situations other payment schedules may be made by special arrangement.
7. I understand that tuition is paid by ACH Directive, usually on the 2nd of each month, unless otherwise scheduled in writing via Engage or Worthy Words Newsletter. In previously arranged exceptional situations i.e., annual tuition payments, tuition may be paid by cashier's check or wire transfer.
8. I agree that when electronic funds processing cannot be completed due to insufficient funds, or other personal situations I will pay a \$50.00 fee.
9. If my tuition is delinquent by two weeks, I understand that my child will be withdrawn from The Kenworthy School until the past due and current tuition is received by the school. If this past due balance continues after 30 days, my child will be withdrawn from The Kenworthy School and the next child on the waiting list will be offered an enrollment place.
10. I understand and agree that The Kenworthy School will "hold" a space for my child when my child does not attend the school for personal or family reasons including travel, and I agree to pay full tuition during the time the school holds the enrollment placement.
11. I understand and agree that The Kenworthy School will hold enrollment placement for Beginners or other class assignments, previously on a Wait List who choose to defer start dates if I pay full tuition during the deferred attendance period. If I do not pay full tuition to hold the enrollment placement, my child will be placed on the Wait List, and the next child on the wait list will be enrolled.
12. I understand that the Kenworthy School is closed for a limited number of holidays each year, and for two days between school years. I agree to pay full tuition for these months. The dates of the school is closed are published annually and announced through Engage and *Worthy Words*. *A copy of the calendar is included with the Invitation to Enroll*.

13. I agree to pay late charges of \$40.00 per half hour as assessed if my child remains at The Kenworthy School past the scheduled closing time when the school is on traditional schedule, holiday schedule or other announced scheduled closing time.
14. I understand and agree that The Kenworthy School usually opens at 7:00 AM and care and supervision for my child are not available before the scheduled opening time.
15. I understand that The Kenworthy School cooperates with all Health Department, Licensing and CDC guidelines in place during the Covid -19 era that may affect operations, hours, procedures, and I agree to comply with all related requirements.
16. I have read, I understand, and I will cooperate with The Kenworthy School Covid-19 policy as it applies to my family.
17. I understand and agree that during the Covid-19 Era, The Kenworthy School may modify the opening time to accommodate more safety procedures during drop-off and check in. Care and supervision are not available before the announced opening time.
18. I understand and agree that The Kenworthy School will be open for preschool and child care through the Covid-19 era as long as it is safe and viable to do so. I agree that when the school is closed for more than three weeks every effort will be made to adjust school tuition while protecting the employment of the faculty and staff and the operation of the facility as well as business management and communication during the closing.
19. I understand and agree to follow the Covid-19 policies and procedures as published by The Kenworthy School for transparent, accurate and timely communication, compliance with guidelines for wearing masks, temp checks, and isolation as required based on personal, family, or school exposures.
20. I understand and agree to wear a mask while on school property until the guideline for masks is changed by The Kenworthy School in compliance with best safety practices.
21. I understand that during the Covid-19 era, I may not be allowed into the building except in an emergency. I agree to cooperate with this requirement. I understand that classroom cameras are available for parents' visual access to classroom activities.
22. I understand and agree that until the guidelines change, I will bring my child and a thermometer to school and support The Kenworthy School's efforts to screen the temperature of my child before she enters the school.
23. I understand that my child cannot enter or remain in The Kenworthy School with any sign or symptom of contagious/communicable disease or with a body temperature at 100.4 or higher.
24. I understand that my child cannot attend The Kenworthy School until fever free (without medication) for 24 hours, and if my child's illness is due to Covid-19 exposure or diagnosis, I will follow the Covid-19 policies of The Kenworthy School.
25. I understand that persons at the school notify me should my child become ill during the day and I will immediately take my child from the school after such notification.
26. I understand that my child will be released only to those persons whose names I list on the Application for Enrollment.

27. The Kenworthy School may use photographs of my child for school newspaper articles, the school website, brochures, training videos, or other marketing purposes. If I do not give The Kenworthy School permission to use photographs of my child for school purposes, *I will notify the school in writing before August 1, 2021.* If I have notified the school in past years, *I understand that I will notify the school not to use my child's picture for the 2021-2022 school year before August 1, 2021.*
28. I understand that any arrangement between a Kenworthy School employee or independent contractor and a member of my family is outside the scope of such employee's or contractor's engagement with the Kenworthy School. I understand that The Kenworthy School shall have no liability whatsoever for any claims or damages arising from any such arrangement, and hereby agree to hold the Kenworthy School harmless in the event of any damages or harm arising therefrom. The Kenworthy School accepts no responsibility for any such arrangement, including but not limited to extra-hour childcare, transportation, tutoring or any other personal service, whether or not The Kenworthy School is aware of such arrangement.
29. I understand that teacher selection and class placement for my child is made by The Kenworthy School, based on the child's age on September 1, and I agree to my child's placement. I further understand that children between 2 years old and older are grouped randomly in classrooms and that no class is organized based on giftedness, skill level, language, mobility, potty training, etc.
30. I understand activity and enrichment schedules may change throughout the year. I further understand and agree that The Kenworthy School will use discretion and best judgement in arranging the schedules of the Enrichment teachers to best keep children and staff as safe as possible.
31. I understand and agree that The Kenworthy School follows a "team of teachers" approach in staffing, providing staffing for eleven hours daily, substitutes to support paid leave as a benefit for employees, and a variety of daily enrichment experiences, and that interactions with several teachers, substitutes and enrichment teachers is an intentional part of The Kenworthy School learning culture. I further understand and agree that during the Covid-19 era Enrichment opportunities on a daily basis may continue with modification as necessary to limit children and staff from additional exposure.
32. I understand and agree with the mission of The Kenworthy School; I recognize that decisions at The Kenworthy School are made within the Kenworthy community and are made as reasonable and with the best interest of each child, family, and teachers a primary consideration. I understand that my participation and support for my child's teachers, the school curriculum and the school family are essential to the educational success of my child, and I agree to offer support in conversations, social media postings, and efforts to find solutions and offer support while a member of The Kenworthy School community.
33. I understand and agree that The Kenworthy School protects the confidentiality of personnel information and does not disclose details of professional development, performance reviews, interpersonal situations or employment events and situations. In providing that protection The Kenworthy School cannot disclose pertinent information that might bring additional perspective to communications within the school family.
34. When I have questions or concerns, I understand that I visit first with the classroom teachers when the teachers are not responsible for children. The Director is available for a scheduled conversation. The owners of the school, Jean Hassen and Charlotte MacVane are available to me by appointment. director.business@kenworthyschool.com
35. I understand that The Kenworthy School is a school community that teaches and models kindness and empathy. For my child's benefit and in keeping with the culture of the school, I agree that when I have comments, concerns, questions I will seek answers and solutions in a spirit of kindness, compassion, cooperation, and empathy.

36. I agree to immediately report issues of student safety to the Director.
37. I understand and agree that although this Tuition Agreement is an Annual Agreement for full payment of annual tuition, paid monthly, if I am transferred or move to an area outside of The Kenworthy School neighborhood I agree to give thirty days' notice before withdrawing my child, or I agree to pay thirty days' tuition.
38. I have read this tuition agreement carefully and I fully understand and agree to the contents of this document. *I intend for my child to attend The Kenworthy School Kindergarten for the 2021- 2022 school year August through August 2022, regardless of changes in public school operations during the Covid-19 era and aftermath.* I am personally responsible for my child's annual tuition for 2021-2022. I understand that my signature on this Tuition Agreement is a contractual commitment that my child will attend The Kenworthy School for the 2021-2022 school year; I agree to pay the full annual tuition.

Signature of Parent or Individual Financially Responsible for Tuition	
Print Name	Date

AUTHORIZATION for ACH

Bank Name	
Name on Account	
Account #	
Routing #	

ACH PAYMENT of Re-enrollment & Supply Fees
School Year 2021-2022

Electronic Funds Transfer Authorization Form
for Bank Account on Record at The Kenworthy School

I (we) hereby authorize The Kenworthy School to initiate debit entries to my (our) checking or savings account currently on file at The Kenworthy School for payment of Re-enrollment Fee of \$150 and Supply Fee of \$150 for each child), or \$200 Supply Fee for Kindergarten student, as listed below. I understand that these fees are not refundable.

Additionally, I authorize debit entries for monthly tuition payments for children listed below during the 2021-2022 school year

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SIGNATURE

